**Recruitment process flow diagrams for [project name]**

Individual is now signed-up to recruitment process.

Individuals will be selected to based on their answers to the demographic questions.

Those selected will be contacted and on-boarded.

After on-boarding; participants will be ready to begin workshops.

**Route**

Stakeholder or support worker completes the form with the individual or individual uses the form independently and submits

Stakeholder or support worker

Speaks to individual:

gives info & link

Individual calls about an issue. Staff mention the survey as part of interaction & if agree to take part...

Staff take the caller through the form and staff complete and submit on behalf of caller

Telephone helpline [e.g. council contact centre]

**Inputs:** Marketing and comms to raise public and stakeholder awareness. Posters displayed in various community locations identified. Training for stakeholders and support workers, call handlers, on how to talk about recruitment and the project itself.

Social media/online/  
poster

Individual uses the form to sign-up and submits

Individual sees information and accesses the   
sign-up link online